

Garston School



Charter 2016

Garston School - Strategic Plan

The Garston School Vision

We want our school to be a place where members of the school community work constructively together to support teachers' efforts to challenge our children as they grow and learn in a positive and caring environment.

School's Mission Statement

We aim to develop children who show confidence in their own abilities, an interest in furthering their education and a desire to contribute to the well-being of their community and country.

Values:

Through school-wide practices we will teach the children about values for life and nurture in them an understanding of the importance of the key values of:

- ~ Respect*
- ~ Striving for Excellence*
- ~ Innovation*
- ~ Community Responsibility*

To achieve these goals the B.O.T's strategic aims are to:

- ~ Provide access for all students, to the N.Z. Curriculum, as evidenced by progress and achievement in relation to National Standards.*
- ~ Effectively use the National Standards to support improvement in student outcomes. The Board will ensure that our students have ownership of their learning and know what to do to achieve in relation to the National Standards. The teachers' practice will be responsive to the students' needs, including cultural needs.*
- ~ Engage Maori students in their learning and ensure that they are achieving educational success, with pride in their unique identity, language and culture as Maori. Whanau will be engaged in supporting their children's learning.*
- ~ Support students with special learning needs so they can progress in relation to the New Zealand Curriculum and fully participate in and contribute to the school and their community environment.*

The children will be given opportunities to develop important values and skills for living, learning and relating well to others. The school's aim is for the children to show that they have the Garston SPIRIT when they are:

Self - assured
Productive
Independent
Respectful
Innovative
Thinking intelligently

NATIONAL EDUCATION PRIORITIES (NEPs)

Garston School recognises the Government's National Education Priorities:

1. Success for all
2. A safe learning environment
3. Improving Literacy and Numeracy
4. Better use of student achievement information
5. Improving outcomes for students at risk
6. Improving Maori outcomes
7. Providing career guidance (year 7 and above)
8. Reporting

The school contributes to the National Education Goals and National Education Priorities at Governance, Management and Operational levels by giving them full consideration when involved in any planning for school development or school/class programmes. Literacy and Numeracy are currently recognised as curriculum priorities. There will be sufficient funding to ensure that any resources and/or Professional Development needed for these priority areas are easily obtained.

CULTURAL DIVERSITY

Parents of children identified as Maori were consulted in Term 1, 2016 as to how the school could help their children more. It was agreed by all parties concerned that the school already provided suitable programmes in Reading, Writing and Mathematics, and that they were happy with the learning opportunities already in place.

They were satisfied that components of Tikanga Maori and Taha Maori were integrated into all appropriate aspects of the school curriculum. The school has put in place plans and targets for improving the achievements of Maori students.

No parents have asked that their child/ren be taught in the medium of Te Reo Maori.

Should this situation occur in the future the Board will respond in one or more of these ways:

- refer to our Resource Teacher of Maori for advice and assistance;
- seek the assistance of REAP in providing a tutor;
- discuss with the parents whether the students would have access to Te Reo in the home.

Garston School 3 Year Strategic Plan

Our strategic plan is organised below, under 3 main sections with specific goals relating to National Administration Goals (NAG's).

Section 1: Student Achievement

Goal 1: Garston School's aim is to lift the achievement in reading and writing of all students in relation to the National Standards, including those who do not yet meet the standard.

Strategies	2016	2017	2018
(A) Determine the literacy learning needs of all children and implement programmes to meet them.	—		→
(B) To improve students' oral reading/word recognition skills.	✓		
(C) To improve students' use of surface features when writing.	✓		

Goal 2: Garston School's aim is to lift the achievement in maths of all students in relation to the National Standards, including those who do not yet meet the standard.

Strategies	2016	2017	2018
(A) Determine the maths learning needs of all children and implement programmes to meet them.	—		→
(B) To improve students' knowledge of number.	✓		

Section 2: Curriculum

Goal 3: Garston School will provide quality programmes and resources to support learning about and through the use of information technology.

Strategies	2016	2017	2018
(A) All staff use up-dated and new I.T equipment to add value to teaching and learning.	—		→
(B) Professional development in the range of uses for information technology at our school.	—		→

Section 2: Curriculum

Goal 4: Garston School will provide quality programmes and resources to encourage maximum retention of Year 7/8 students.

Strategy	2016	2017	2018
(A) Offer appropriate programmes and a safe and happy social environment that challenges and supports our Year 7/8 students.	—		→

Section 3: Governance

Goal 5: The Garston School Board will effectively manage succession of Trustees.

Strategy	2016	2017	2018
(A) Develop a succession plan for the 2016 Board elections.	✓		

SUPPORTING DOCUMENTATION FOR CORE SCHOOL BUSINESS

The following documentation continues to support us in improving student achievement and teacher/school programmes:

- Charter
- School Achievement Targets
- School Policies
- Curriculum Plans
- Assessment Plans
- Reporting Plans (to parents, BOT and community)
- Professional Development Plan
- In-service Staff Development

The following documentation supports us in developing good management practices and effective school systems:

- School Achievement Targets
- School Policies
- School Procedures
- School Performance Management Plan
- Board Self Review Plan
- Annual Budget
- Ten year maintenance Plan
- Five year property Plan
- Board of Trustees Job Description
- Charter
- Regular Reflection By Board Members On Their Performance
- 3 Year Annual Review Plan

Garston School - Annual Plan 2016

Section 1. Student Achievement.

Learning Area: Literacy

Strategic Goal 1: Garston School's aim is to lift the achievement in reading and writing of all students in relation to the National Standards, including those who do not yet meet the standard.

Target: To accelerate the progress of all students in reading and writing so that the school-wide results are as follows:

* By November, 2016 100% of students will show progress in reading and writing.

* By November, 2016 84% of students will be achieving at or above the National Standard for reading and writing.

Action	Who	Costs	Target Date	Expected Outcomes
Review reading assessment information for all students and special needs students.	Teacher Principal	Nil	Term 1	- T / P will have accurate and moderated information on student achievement in reading. - Inform students of their next learning steps.
Continued professional development around planning effective reading teaching in the senior school.	Teacher Principal	Hilton Ayrey \$350	Term 2	- Effective teaching of advanced comprehension skills. - Accelerated progress of all students including the provision of extension and extra support.
Review writing assessment information for all students including special needs students.	Teacher Principal	Nil	Term 2	- T/ P have accurate and moderated information on student achievement in writing. - Inform students of their next learning steps.
Targeted teaching of correct English through <u>oral language</u> , <u>reading</u> , <u>writing</u> and <u>phonics</u> lessons.	Teacher Principal	Nil	On-going	- Strong links made between what they've been learning in all literacy based lessons so students show an improvement in the use of accurate sentence structure, tenses, decoding, pronunciation and spelling whenever speaking, reading or writing.
Review ICT hardware and applications to ensure consolidation sites provide meaningful learning experiences and are at the appropriate level.	Lyn Therese	Nil	Term 1	Students are engaged in purposeful online learning activities using the Reading Eggs and Eggspress programmes to support classroom learning.
Encourage a greater number of students to access reading material from our school library for use of outside school time.	Librarian Staff	Nil	On-going	- All students regularly exchange books from the library and develop the habit of independently choosing to read during leisure time.
Analyse end of year data to inform progress and planning for following year.	Staff BOT	Nil	Term 4	Report to Board in the Analysis of Variance.

Garston School - Annual Plan 2016

Learning Area: Mathematics.

Strategic Goal 2: Garston School's aim is to lift the achievement in maths of all students in relation to the National Standards, including those who do not yet meet the standard.

Target: To accelerate the progress of all students in maths so that the school-wide results are as follows:

* By November, 2016 100% of students will show progress in maths.

* By November, 2016 92% of students will be achieving at or above the National Standard in maths.

Action	Who	Costs	Date	Expected Outcomes
Review mathematics assessment information for all students including special needs students.	Teachers Principal	Nil	Term 1	- Teachers and principal have accurate and moderated information on student achievement in maths. - Inform students of their next learning steps.
Teachers' maths programmes have an emphasis on improving students' knowledge of number.	Teachers Principal	Nil	On-going	Teachers' maths programmes have an emphasis on numeracy as shown by approximate amount of time spent on the Number Strand: * Level 1 - 80% of the time. * Level 2 - 70% of the time. * Level 3 - 60% of the time. * Level 4 - 50% of the time. The 3 strands of Geometry, Measurement and Statistics will be covered in the remaining allocated time.
Homework and class maintenance programmes will support the development of students' understanding of number.	Teachers Principal	Nil	On-going	When working at the appropriate individual level students will show they know how to: - quickly & accurately add, subtract and/or multiply & divide. - read +, - and/or X, ÷ equations. - write +, - and/or X, ÷ equations. - solve a simple word problem using +, - and/or X, ÷. - skip count forwards, backwards. - read, say & write family of facts for +, - and/or X, ÷.
Students have number achievement goals and their progress towards meeting them will be regularly reviewed.	Teachers Principal	Nil	On-going	Students' achievement results show improved accuracy and speed of recall of basic facts and other number knowledge.

(continued)

Review of equipment and resources to meet the mathematics learning.	Lyn Principal	\$1300	Term 1	<ul style="list-style-type: none"> - Purchase equipment and resources for Stages 1-7 of the Number Strand. - Planned programme successfully taught using the Numicon programme, to New Entrants. Year 4-8 consistently practise exercises to consolidate the development and understanding of the number strand.
Follow the teaching As Inquiry process to investigate student achievement in number knowledge.	Teachers Principal	Nil	On-going	<ul style="list-style-type: none"> - Targets are set for individual students to raise the achievement in number knowledge. - An appropriate plan implemented to review effectiveness of teaching programmes and strategies.
Analyse end of year data to inform progress and planning for the following year.	Teachers Principal	Nil	Term 4	Report to Board in Analysis of Variance.

Section 2. Curriculum.

Learning Area: Information Technology

Strategic Goal 3: *Garston School will provide quality programmes and resources to support learning about and through the use of information technology.*

Action	Who	Costs	Date	Expected Outcomes
Consult with parents to gather information on IT capabilities at home.	Staff	Nil	March	Know: Home devices Internet access Usual home use
Investigate which additional devices would best suit our school using the Connected Learning Advisory (Min Ed)	Lyn	Nil	March	Know best device for our intended usage. Windows based devices - tablets.
Obtain prices for a selection of the types of devices recommended and the best way to connect devices to the internet.	Bernie IT specialist	Nil	March	Draw up a purchase and server up-date plan to present to the Board.
Present purchase plan to the BOT for approval.	Bernie	Nil	March	Purchase approval granted
Purchase and install IT equipment. Provide initial PD to staff.	Bernie/ IT specialist	\$6000	Term 3	Each classroom will have a device which is to be used according to school rules, under supervision and to add value to classroom programmes.
On-going PD/discussion for all staff on the range of uses, possibilities and programmes available to enhance learning.	Staff	\$500	On-going	Staff will share ideas which worked and problems encountered tech-wise in a weekly staff meeting slot.
Partner with an IT literate school to gain ideas and expertise on best use of equipment etc.	Staff	Nil	Term 2	Staff will gain ideas, programmes and on-going PD in IT
Some staff members attend IT courses or events.	Interested Staff	\$500	On-going	Staff will share knowledge and ideas gained with others at staff meetings.
Integrate IT into the classroom programmes.	Staff and students	Nil	On-going	Sequential and spiral programme developed to teach specific IT skills and internet safety at each level. Apps are used to "create and demonstrate learning rather than consume/drill type programmes (which tend to feed device addictions).
Evaluate effectiveness	Staff and students	Nil	November	Principal will have information to present to the BOT for discussion about IT to date and decision to purchase further equipment.

Garston School - Annual Plan 2016

Strategic Goal 4: *Garston School will provide quality programmes and resources to encourage maximum retention of Year 7/8 students.*

Strategy: *Offer appropriate programmes and a safe and happy social environment that challenges and supports our Year 7/8 students.*

Action	Who	Costs	Date	Expected Outcomes
Consult with parents of prospective Year 7/8 students for confirmation of their intention to continue their education at our school.	Principal	Nil	Terms 3 & 4	Principal and staff know how many and who the Year 7/8 students will be whom they need to budget and plan programmes and resources for.
Investigate expectations for Year 7/8 learning programmes offered at full primary schools including other country schools.	Principal	Nil	Term 2	Staff implement successful strategies for our students' specific needs that fit with Year 7/8 expectations: - full use is made of I.T. resources to maximise the range of stimulating learning opportunities.
Communicate the advantages that our Year 7/8 students gain through opportunities for leadership, developing independence and small group learning.	Principal	Nil	On-going	Community knows of the advantages offered to our Year 7/8 students through: - information given about their involvement in activities at school and within the wider community. - their attendance at school activities that promote the Year 7/8 students' learning programmes. - promoting the Year 7/8 students' successes and activities on our website.
Staff teach students skills to be a positive role model and a responsible leader.	Teachers	Nil	On-going	Students consistently and independently complete tasks in their capacity as: - class leaders. - whanau group leaders. - librarians. - bus monitors. - assembly leaders. - school hosts and ambassadors.

Garston School - Annual Plan 2015

Section 3. Governance

Strategic Goal 5: *The Garston School Board will effectively manage succession of Trustees.*

Strategy: *Develop a succession plan for the 2016 elections*

Action	Who	Costs	Date	Expected Outcomes
Lead up to the May election planned to provide information to prospective candidates and eligible voters.	Board	Nil	Term 2	Prospective Board members encouraged to attend Board meetings.
New Board members are informed of training options in a timely manner.	Board	\$500	On-going	New Board members attend and/or participate in on-line courses or workshops.
New Board members receive advice and guidance on their roles.	Board	Nil	Term 2	Retiring board members share their expertise with new Board members.